Description

We are seeking ICT specialists to join our award winning manufacturing company based in Antrim.

We are the leading manufacturer of MDF Architectural Mouldings in the UK and Ireland, an exciting new position has arisen for ICT System Engineers to join our European Quality Award winning team.

ICT Systems Engineer
Reporting to: ICT Director
Location: Newpark Industrial Estate, Greystone Road, Antrim, BT41 2RU

Main Responsibilities of the job

- Assist with ICT and change project activities, ensuring project milestones are met.
- Assist in the management and development of in-house bespoke information systems.
- Provide in-house help desk support and maintain monitoring records.
- Ensure the core company systems are running smoothly on a daily basis.
- Document, analyse and improve current ICT processes.
- Ensure security of company information systems.
- Maintain and monitor company telecommunication systems.
- Provide user training to end users on new and existing software.
- Personnel Specification

Essential Criteria

Minimum HND or equivalent in a ICT related qualification AND 1 years' relevant ICT experience OR minimum GCSE Grade A-C in Maths, English & preferably ICT with 3 years' relevant ICT experience

Experience of development and working with computer software within a busy environment.

Experience of leading and delivering projects on time and in full

Extensive experience of IT Technologies and Windows based packages, MS Office (including Access) and email packages.

You must have excellent verbal, written and interpersonal communication skills, work on your own initiative and deliver projects on time and in full, you need to have an innovative approach to tasks and a high degree of business acumen is essential.

The successful applicant will need to demonstrate flexibility to work early mornings, late nights and weekends as required. Occasional travel throughout UK and Ireland will be required.

Preferred Criteria

Experience of:-

- Working on an ICT helpdesk
- Windows Server technology including SQL
- Active Directory and Group Policy Management
- Office 365
- Windows 7 and 8, 10
- Advanced Microsoft Access
- Advanced Microsoft Excel
- Microsoft SharePoint
- Working in a manufacturing environment and/or across multiple sites

Hours of work to be finalised with the successful candidates but proposed hours to be covered:-

Shift Pattern 1: Mon to Thurs 6.30am - 3.30pm daily and Fri 6.30am - 1pm

Shift Pattern 2: Mon to Thurs 10.30am - 7.30pm daily and Fri 10.30am - 5pm

The successful applicants can look forward to a competitive salary, Group Personal Pension Scheme, Group Life Assurance Benefit and Company Bonus Schemes.

To apply : Please forward an updated CV and completed monitoring form before the closing date of Friday 15th April 2016 at 4pm.